



## **Gujarat Council on Science and Technology, Gandhinagar**

Department of Science and Technology, Government of Gujarat

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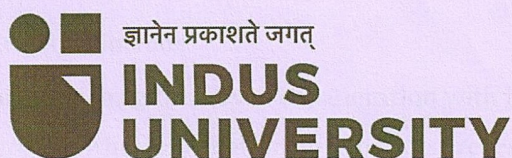
## **INSTITUTIONAL AGREEMENT**

Establishing an IP Cell at

**Indus University**

by

**Gujarat Council on Science and Technology (GUJCOST)**



Where Practice Meets Theory

**Indus University,**

Rancharda,

Via: Shilaj, Ahmedabad – 382115.

Gujarat, India.

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## **INSTITUTIONAL AGREEMENT**

The following institutions:

**Gujarat Council on Science and Technology (GUJCOST)**

and

**INDUS UNIVERSITY**

Agree on the following:

### **1. Aim of the Agreement**

The aim of the present agreement is to define the procedures for the establishment of an IP Cell at **Indus University by Gujarat Council on Science and Technology.**

This agreement sets out the task, composition and organization of the IP Cell and the conditions governing its implementation and management.

### **2. Objectives of the IP Cell**

The overall objective of the IP Cell in the University is to support intellectual property rights system in the university to foster creativity and innovation, thereby promoting entrepreneurship.

### **3. Functions of the IP Cell**

The functions of the IP Cell shall include:

- Conduct IPR awareness programmes in collaboration with PIC of GUJCOST.
- Shall strive to provide the information to students, researchers, faculties and scientists about the need for protection of their creations and ways for protection of their inventions through IP.
- Shall conduct seminars and conferences in the IPR domain.
- IP Cell shall organize customized programs for the specific needs of Inventor, entrepreneur, creator of arts, institute etc.
- IP Cell can write proposals to organize Intellectual Property programs at the institute and send them to GUJCOST-PIC.
- Shall include IP as a part of curriculum at the appropriate level (UGC mandate).



- Shall conduct idea competitions and/or solicit inventions and grant prizes to the winners along with analyzing potential patentability of the product/process at least once a year.
- Shall adopt necessary means to connect with National IPR Policy and related campaigns like Make in India, Digital India, Skill India, Start-up India, Smart Cities, and other initiatives in the future.
- Shall provide guidance to researchers on National priority areas of research.
- Should provide an activity report and outcome at the end of the year.
- Should submit Utilization Certificate and Statement of Expenditure of the granted support by the end of financial year (If financial support is provided by GUJCOST).

#### **4. Responsibilities of GUJCOST**

- GUJCOST has identified your esteemed University to set up a dedicated IP Cell for students and faculties on campus.
- GUJCOST will provide a token amount of seed money for the establishment of an IP Cell at your institution and arrange to provide academic and financial support for a continued year-long programme and activities through the IP Cell.
- GUJCOST can facilitate analyzing patentability of the inventions referred through IP Cell at the host institute. Upon establishing patentability, facilitation is extended in filing the patents. The statutory fee for filing patents at the patent office should be taken care of by the host IP Cell of the University.
- Provide information and render advisory support to conduct seminars, conferences, workshops etc. on IPRs as requested by the established IP Cell.
- Direct and advise specific requests related to the services of host institutions as necessary.

#### **5. Responsibilities of the IP Cell**

- To provide an IP Cell coordinator and provide the co-ordinator contact from your University information to GUJCOST to ensure that the center is operational on a full-time basis.
- Facilitate IPR applications filings by the University students, faculties, researchers, and scientists.
- Increase awareness of IP among Universities and their affiliated colleges through IP cells.
- The institute shall at least forward 20-50 patents in a year to PIC/GUJCOST for facilitation.
- Promote academic, industrial and business institution collaborations for promoting entrepreneurial development.



- To nominate at least one personnel from students, faculties, scientists or researchers for IPR related seminars organized by GUJCOST upon request.
- Maintain an online record of the IPRs filed every year for IPR portfolio analysis.
- Provide GUJCOST with yearly activity reports in the prescribed format or as and when requested.

## **6. Confidentiality**

- The parties will freely exchange information within the framework of this agreement.
- In case the information shared by a party is confidential, the other party shall be informed about the nature of the information in writing. In absence of any such communication, parties shall not be bound to treat the information shared under this agreement as confidential.
- Under no circumstances will restricted information or the one specified by either party as confidential be transferred to a third party by a Party without prior written consent of the other party.
- Any publication, document and/or paper arising out of joint work conducted by the parties pursuant to this agreement will be jointly owned. The use of the name, logo and/or official emblem of the Parties on any publication, document and/or paper will require prior permissions of both Parties.

## **7. Disputes**

- Any dispute which may arise in connection with the implementation, interpretation or application of this Institutional Agreement will be settled amicably between the parties through mutual consultations.

## **8. Terms and Conditions**

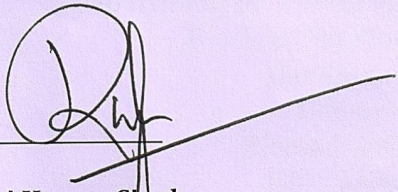
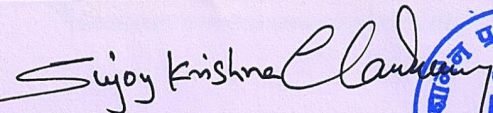
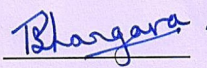
- Each Intellectual Property (IP) Cell would be allocated an initial seed amount of Rs 10,000/- for various IP related activities at the institute for which the institute has to provide a receipt and UTC.

## **9. Entry into Force**

- This Agreement will come into effect on the day of its signature and will remain in force for a period of two (02) years. After the said initial period, the Agreement will be automatically extended for further periods of two years, unless one of the Parties notifies the other Party of its intention to terminate the Agreement, by sending a notice in writing at least 30

calendar days before the end of the then current two-year period.

- This Agreement may be amended by the joint decision of the Parties, formalized by an exchange of written communications, specifying the date of its entry into force.
- Either Party shall communicate with the other, with at least thirty (30) days' notice, of its decision to end its participation in this Agreement.

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Signature: </p> <p>Name: <b>Dr. Raj Kumar Singh</b><br/>Designation: Registrar, Indus University.<br/>Address: Indus University, Rancharda, Via-Shilaj, Ahmedabad - 382115.</p> <p></p> <p>Stamp<br/>(For Indus University)</p> | <p>Signature: </p> <p>Name: <b>Dr. Narottam Sahu</b><br/>Designation:<br/>Address:</p> <p><b>Member Secretary<br/>Guj. Council on Sci. &amp; Tech.<br/>Gandhinagar.</b></p> <p>Stamp<br/>(For Gujarat Council on Science and Technology)</p> |
| <p><b>Witness:</b></p>                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                 |
| <p>1) Signature: </p> <p>Name: <b>Prof. (Dr.) Sujoy Krishna Chaudhury</b><br/>Designation: Dean R&amp;D, Indus University.<br/>Address: Indus University, Rancharda, Via-Shilaj, Ahmedabad - 382115.</p> <p></p>                | <p>1) Signature: </p> <p>Name: <b>Dr. Poonam Bhargava</b><br/>Designation: <b>Principal Scientific Officer</b><br/>Address: <b>UJEST</b></p>                                                                                               |
| <p>2) Signature: </p> <p>Name: <b>Prof. Shaswat L. Padalia</b><br/>Designation: Asst. Dean R&amp;D, Indus University.<br/>Address: Indus University, Rancharda, Via-Shilaj, Ahmedabad - 382115.</p> <p></p>                     | <p>2) Signature: </p> <p>Name: <b>SINOH SONAM</b><br/>Designation: <b>PROJECT ASSOCIATE</b><br/>Address: <b>UJEST</b></p>                                                                                                                  |